

St. Davids-Queenston United Church
Church Board Meeting Minutes
Tuesday, June 20, 2023,
7:00 p.m. in the CE Hall

Attendance: Rev. YongSeok Baek, Sandra Macdonald, Lyndsay Gazzard, Larry McRae, Marianne McRae, , Nancy Utting, Bill Utting, Steve Hardaker, Linda Hardaker, Nancy Lang, Marie Vahrmeyer, Darlene Romanowsky.(12 present)

Rev. Baek opened the meeting with prayer.

ACCEPTANCE OF AGENDA: Chair

Motion: To accept the agenda as printed. **Moved** by Marianne McRae, **seconded** by Linda Hardaker and carried by all.

ACCEPTANCE OF PREVIOUS MINUTES: Chair

Motion: To accept the minutes of the Church Board meeting held on Tuesday, May 16, 2023.

Moved by Nancy Utting, **seconded** by Lyndsay Gazzard and carried by all.

CONTINUING ITEMS ARISING FROM PREVIOUS MINUTES : Sandra Macdonald

- Facility Request Policy Revisions Moved to September meeting
- Remit 1: Moved to September meeting
- Photo Directory update: Steve Hardaker
 - Steve said that this project is now complete and all the directories have been given to all those who participated in this project. The remaining 7 directories will be offered to new people who may be interested in having a copy.

CONSENT AGENDA: Chair

The consent agenda is a set of reports that could be approved in one motion. The approval endorses all the information contained in each of the reports within the package.

Prior to the motion being taken, any member may request that one or more of the reports be lifted from the consent agenda to be considered separately.

- Finance: Linda Hardaker
- UCW: Nancy Utting
- Worship and Faith Life: Nancy Utting

Motion: To receive and approve all the information contained in each of the reports within the consent package. **Moved** by Linda Hardaker, **seconded** by Lyndsay Gazzard and carried by all.

NEW BUSINESS:

- Ontario Music Festival (rental of our facility): Bill Utting
 - Bill noted that things went very well except for the need to improve on how we handled the piano rentals.
- 1. We would make sure we are aware of what other venues are charging for this.
(We were told after the fact that other venues were charging \$25/hr. while we were charging \$30/hr).

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NEW BUSINESS: *cont'd...*

Ontario Music Festival (rental of our facility): Bill Utting *cont'd...*

2. We need to have one person who would take the responsibility of receiving and booking all requests for rental of the piano.
(this time the requests were sent by email to the church. Darlene would forward the requests to Bill. The problem ensued when because Darlene is only at the church on Wed. & Fridays the requests were only seen and emailed to Bill those days). This caused the loss of some piano rentals because our response was too late.
- **Sanctuary Track Lighting:** Steve Hardaker
 - Steve was able to get a quote from GEL electric for replacing the Track Lighting in the Sanctuary. (\$1400 +HST).
 - Steve noted that the projects; discharge drain issue on the front lawn and the kitchen leak which resulted in the foundation waterproofing and to convert the nursery to office space came in under budget and was suggesting that we take advantage and use the remaining amount in the budget to have the Track lighting replaced.

Motion: That the church board allow the replacement of the Tract Lighting in the Sanctuary to go forward.

Moved by Steve Hardaker, **seconded** by Lyndsay Gazzard and carried by all.

FACILITY REQUESTS: Bill Utting

- No new requests.

CORRESPONDENCE: Darlene Romanowsky

- Darlene read an email from Lisa in which she, on behalf of the board of the OMFA, gave a thank you for allowing them to use our facility for the provincial finals.
Lisa also stressed that the families, adjudicators and volunteers all appreciated our wonderful church, warm-up room and performance area. Performers came from all over Ontario (2400) and being able to compete in our church and feel welcomed to Niagara was a wonderful experience for them.

COMMITTEE REPORTS

1. YOUTH GROUP: Rev. Baek

- The final meeting of the Youth Group, until the fall, was in the form of a Laser tag outing. 7 youth were in attendance and fun was had by all.
Nicole Amato and Lyndsay Gazzard accompanied the group for this outing.
- Maya Gazzard visited 2 other Youth Groups and she felt that in comparison they appeared to be more religion based.
- Nancy Lang mentioned that a gentleman, Leslie Mann, from St. Davids, offered to give the youth group an Xbox360 and games.
Rev. Baek replied that he would, with gratitude, accept this wonderful offer.

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2. WORSHIP AND FAITH LIFE: Nancy Utting (Chair)

- There was no meeting held to date.
- The next meeting is scheduled for June 25th after Church service.
Topics will include: 1) making a template for any ministers or lay readers to follow if doing pulpit supply,
2) Discussion regarding a service to commemorate the 60th anniversary of the St. Davids Lions Club.

3. MINISTRY & PERSONNEL: Lyndsay Gazzard

- No report-next meeting will be in September.

4. UCW: Nancy Utting (Secretary

- The UCW met at the Bricks and Barley restaurant with 10 members present and 1 person from the congregation. A good time was had by all!
- A short meeting was held and it was decided by vote to pay \$9,000.00 towards the insurance for the Church.
- A short discussion about the pie booth for the carnival also took place.
- Florence Turner and Marilyn Beatty were presented with flowers in recognition of all the years dedicated to pie baking at the Church and carnival.
- Our next meeting will take place in September-Enjoy the Summer!

5. TRUSTEES: no report

6. PROPERTY: Bill Utting

- Waterproofing on kitchen wall was done.
- Still have to get roofer to look at drainage scupper on kitchen flat roof.
- With an ever growing number of churches being broken into and another grant available through the Ontario Government, I would recommend we apply and if approved add a lot more security equipment as well as having the church on 24hr monitoring for both break ins, fire and smoke. There was a church that was broken into with all their livestreaming equipment stolen. The Police feel the thieves are looking for churches that livestreams and breaking in to them. Also Butler Ins. is looking into whether this would result in a savings on the insurance for the church.

Motion: That the church board approves moving ahead with applying for the grant and upon approval going ahead with the additional security measures.

Moved by Bill Utting, **seconded** by Lyndsay Gazzard and carried by all.

- Thank you to Marianne McRae who agreed to take care of filling out the form needed to apply for the grant.

7. ACTIVITIES: Nancy Lang

- To date, the total earned from Saturday, June 17 yard and Bake Sale is \$2008.05. We plan to post several items of greater value on Facebook Marketplace. We will update the total once those are sold. Over the course of the three days, we had 18 volunteers organize, price, sell and clean up.

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8. ACTIVITIES: Nancy Lang *cont'd...*

- Martha Fleming and her talented bakers brought in \$762 of the total.
- Thanks to Bonnie and Clair Boyda who bought pizza for Friday lunch.
- All the unsold linens went to a gentleman who does Ukrainian Relief.

9. CHRISTIAN EDUCATION : Nancy Lang

- The committee has not met.
- Maya asked to be excused from teaching on Father's Day. Thanks to Gaye Norrad who covered the class.

10. SPIRITUAL CARE: Steve Hardaker

- The group met on Wednesday, May 24th. (the last meeting until September)
- Rev. Baek said that he will be resuming visitations again before his summer break.
- Please let Rev. Baek know if you are aware if anyone who may need a visit.
- The Pastoral Care Committee will be leading a Worship service in September.
- The group will sing a song.

11. MISSION AND OUTREACH: No report

12. REGIONAL COUNCIL: Larry McRae

The meeting on Thursday, June 8th was via Zoom, starting at 7:00 pm. The first order of business was the official welcome and opening of the meeting. This was followed by a vote on Proposal#1, the opening and procedural motion, which outlined how the meeting was to be conducted. Following this vote was the mention of the B.R.A.V.E. motto and the Affirming Statement of the United Church.

Introduction of the meeting leadership then took place. A more formal opening worship was presented which included a video of a message from the Moderator, Rev. Dr. Carmen Landsdowne.

We were then put into breakout rooms to consider and discuss the topic "Working towards Reconciliation." A sentence from one of the overall participants stated that the Church should not do things, *for* the Indigenous people, but rather, should do things *with* the Indigenous people.

Upon returning to the full meeting, Rev. Therese Samuel, the Minister of Social Justice of General Council, introduced a thirty minute video about the next item which was titled "Remit Foundations: A Conversation", concerning Remit 1-NIC and its effect on the Basis of Union and the Manual. It stressed that the Remit topic was about asking for autonomy, not separation.

The next item on the agenda was a vote on Proposal #2-Volunteer Recruitment. This was to establish a volunteer recruitment committee which would present a slate of volunteer's at the in-person meeting on Saturday June 10th.

After the passing of that proposal, we were reminded that the deadline for any new business to be presented was June 9th at 5:00 pm.

The meeting ended at 8:30 pm.

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REGIONAL COUNCIL: Larry McRae *cont'd...*

The session on Saturday, June 10th started at approximately 9:00am. It opened with coffee and a light breakfast (which I missed due to a previous commitment), as well as welcoming music from 2nd Line Bluegrass, an Indigenous band with a bluegrass background. That was followed by the usual Selcome Back, the land acknowledgment, the call to Worship and the actual Worship. We then had time to get to know our table mates through a process called “Getting to know your Neighbours” That was provided by taking turns answering questions which were in an envelope, with each person answering the question he/she drew out of the envelope.

Rev. Therese Samuel presented some material and a Q&A, on the foundation of a Remit and why it is important. This was followed by a video of the In Memoriam list and Community of Faith Life Cycle changes.

We had a short break before a vote was taken on Proposal #3-The Slate for the Executive and Commissions members. Rev. Karen Orlandi then gave a talk about her take on Ministry in the Streets, which was well received.

Grace was then given for the lunch break.

Upon returning from lunch, the 2nd Line Bluegrass performed to welcome us back to the business at hand.

We had a talk from the former Moderator, Rev. Richard Bott, about having bravery as a leader in life.

The candidates for Ordination were then presented and each had provided a short video for their address to the court. The actual ceremony will follow later.

The council then covenanted with the LLWLs as well as watched a power point of those celebrating anniversaries and Jubilands. Staff anniversaries were then announced which was followed by honouring of our Retirees, both on video and in person. Covenanting continued with newly elected Executive and Commission members along with the relationship between HFRC and the communities of faith.

Upon completion of the above duties, the President of Council was thanked for his time in office and proceeded to announce Proposal#4-the Closing Motion. With that completed the President then gave the closing blessing and announced the next meeting would be online on October 13&14. The meeting then adjourned at 3:15 pm in order to reconvene at Wesley United Church at 4:30 pm, for the actual Ordination Ceremony.

The Celebration of New Ministry service started on time with some prayers, hymns, scripture readings and a reflection on “A Season of Hope, Renewal and Transformation.”

After reading the Affirmation of Faith: The New Creed of the United Church, an offering was taken and a prayer said.

Rev. Cheryl-ann Stadelbauer-Sampa then started off with a preamble before introducing Rev. Tessica Hackshaw, who presented the candidates for Ordination. We then bore witness to the Ordination of Gabriell Heidinger and Eugene Oh. Tanya Cameron from the Office of Vocation was presented as an Applicant for Admission, and Rev. Joe Hopkins was granted standing in the United Church of Canada from the United Methodist Church in the United States.

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REGIONAL COUNCIL: Larry McRae *cont'd...*

President-Elect Rev Lennox Scarlett was then installed as the new President of HFRC by the outgoing President, Pastor Robert Lawson.

Rev. Scarlett then gave the closing prayer and benediction.

As per Proposal #4 the meeting closed at approximately 5:55 pm.

- Larry stressed that he would appreciate another person join him in the meetings, in person or on zoom.

13. CONGREGATIONAL CHAIR: Marianne McRae

- Marianne said that she had attended the Extension council meeting this morning.
- The Extension Council is trying to set up a gathering of local churches-somewhat like the presbytery meetings were held. (This would not be a formal meeting)

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14. FINANCE: Marianne McRae/Linda Hardaker



St. Davids-Queenston United Church Financial Report – May 31, 2023

Cashflow

In the month of May, we had an overall deficit for the month of \$4,344 and for the year to date of \$9,922 in our operating and capital bank accounts.

| | Capital | Operating | TOTAL |
|-----------------------------------|---------------|---------------|---------------|
| OPENING BALANCE - January 1, 2023 | 64,517 | 134,490 | 199,006 |
| TOTAL INFLOWS | 395 | 65,215 | 65,611 |
| TOTAL OUTFLOWS | 4,690 | 70,842 | 75,532 |
| OVERALL TOTAL | -4,295 | -5,627 | -9,922 |
| CLOSING BALANCE - May 31, 2023 | 60,221 | 128,863 | 189,084 |

Operating Highlights

Our envelope givings for the month were lower than we had budgeted for this, by \$1,341. Of note, our envelope givings decreased from May of last year by 19% (\$9,170-2023 vs \$11,428-2022). We are still showing the Missional Grant of \$2,700 – this was the remaining grant received in 2022 for establishment of our Youth Group. This amount remains to be spent.

| | Month | | | Year to Date | | |
|-----------------------------|--------|--------|------------|--------------|--------|------------|
| | Actual | Budget | Difference | Actual | Budget | Difference |
| OPERATING HIGHLIGHTS | | | | | | |
| Revenue | | | | | | |
| Business Donation | 0 | 0 | 0 | 1,200 | 0 | 1,200 |
| Envelope Givings | 9,183 | 10,524 | -1,341 | 47,875 | 52,621 | -4,746 |
| Fundraising | 2,130 | 4,021 | -1,891 | 4,476 | 7,354 | -2,879 |
| HST Recovery | 0 | 250 | -250 | 4,905 | 1,250 | 3,655 |
| On-Line Donation | 193 | 0 | 193 | 942 | 0 | 942 |
| Weddings & Rentals | 500 | 0 | 500 | 900 | 0 | 900 |
| Expenses | | | | | | |
| Minister's reimb. expenses | 0 | 174 | 174 | 0 | 872 | 872 |
| Property | 449 | 1,486 | 1,037 | 4,231 | 4,680 | 449 |
| Recoverable HST | 199 | 0 | -199 | 1,293 | 0 | -1,293 |
| Utilities | 615 | 554 | -61 | 4,812 | 2,771 | -2,042 |
| Worship & Faith Life | 362 | 389 | 27 | -2,332 | 1,943 | 4,275 |

This month, total expenses were under budget by \$702. These include:

- Minister's reimbursed expenses –\$0 paid but \$174 budgeted
- Recoverable HST - \$199 paid but no budget allocated. This is offset by the HST Recovery received
- Utilities \$615 paid vs \$554 budgeted
- Worship & Faith Life \$362 paid vs \$389 budgeted
 - NOTE: Supply minister \$6,687 received in April from UCC due to Rev. Baek's illness. This will offset the amounts paid to supply ministers during his illness.

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St. Davids-Queenston United Church Financial Report – May 31, 2023

Capital Highlights

Our capital budget for the year is \$20,171 remaining to be spent. This month, we incurred capital expenses of \$1,982 as follows:

- Waterproofing \$1,559
- Additional expenses for conversion of nursery to office space \$422

| | Month | | | Year to Date | | |
|---------------------------|---------------|----------|--------------|---------------|----------------|---------------|
| | Actual | Budget | Difference | Actual | Budget | Difference |
| Capital Highlights | | | | | | |
| Income | 0 | 0 | 0 | 0 | 0 | 0 |
| Expenses | 2,080 | 0 | -2,080 | 4,329 | 24,500 | 20,171 |
| Total | -2,080 | 0 | 2,080 | -4,329 | -24,500 | 20,171 |

Forecast Highlights

| | Jan-May | Jun-Dec | Jan-Dec | Jan - Dec 2023 | | |
|--------------------------------|---------------|----------------|----------------|----------------|----------------|--------------|
| | Forecast | Budget | Difference | Forecast | Budget | Difference |
| FORECAST HIGHLIGHTS | | | | | | |
| INCOME | 63,636 | 103,508 | 167,144 | 167,144 | 158,426 | 8,718 |
| Business Donation | 1,200 | 0 | 1,200 | 1,200 | 0 | 1,200 |
| Envelope Givings | 47,875 | 80,388 | 128,263 | 128,263 | 126,291 | 1,972 |
| Fundraising | 4,476 | 20,509 | 24,985 | 24,985 | 23,600 | 1,385 |
| HST Recovery | 4,905 | 0 | 4,905 | 4,905 | 3,000 | 1,905 |
| Interest Earned (Capital) | 395 | 0 | 395 | 395 | 0 | 395 |
| On-Line Donation | 942 | 0 | 942 | 942 | 0 | 942 |
| Weddings & Rentals | 900 | 0 | 900 | 900 | 0 | 900 |
| EXPENSES | 66,529 | 106,400 | 172,929 | 172,929 | 173,154 | -226 |
| Minister's reimbursed expenses | 0 | 1,221 | 1,221 | 1,221 | 2,093 | -872 |
| Recoverable HST | 1,293 | 0 | 1,293 | 1,293 | 0 | 1,293 |
| Utilities | 4,812 | 3,879 | 8,692 | 8,692 | 6,650 | 2,042 |
| Worship & Faith Life | -2,332 | 0 | -2,332 | -2,332 | 0 | -2,332 |
| Net Difference: | -2,893 | -2,892 | -5,784 | -5,784 | -14,728 | 8,944 |

We are forecasting an (improved) operating deficit of \$5,784 for the full year versus a budgeted deficit of \$14,728. This is based on fundraising including \$3,000 from the yard sale, \$6,600 from the pie booth and \$2,500 from the ham dinner.

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St. Davids-Queenston United Church Financial Report – May 31, 2023

Summary

Our overall cash position, including operating and capital, has a deficit for the year of \$9,922 with a balance at the end of this month of \$189,084. Additionally, our other investments have a year end value of \$81,347.06 forecasted after our CEBA loan repayment. We need to carefully monitor our spending to protect our cash balances.

Thanks!

Regards

L Hardaker

Linda Hardaker, CPA, CMA
Treasurer

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OTHER BUSINESS (10K FUNDRAISER)

- It was suggested that we continue to publicize this fundraiser to regain and keep the interest in donating to this project.
- It was also thought that if we could name the projects we are working on this may encourage more donations.
- Marianne McRae said that she will be the Lay Reader this Sunday and she would mention this fundraiser again. Linda Hardaker will give a list of all current projects we are working on so that Marianne can pass this information on to the congregation.

MOTION TO CLOSE THE MEETING (8:00 pm)

Moved by Bill Utting, **seconded** by Marianne McRae and carried by all.

Next Meeting: Tuesday, September 19, 2023, 7 p.m.

Chairperson: _____ (Sandra Macdonald) Date _____

Secretary: _____ (Darlene Romanowsky) Date _____